LSFlow

Module 10 / Platform

One platform, built to connect.

The foundation under every LSFlow module: workflows that run themselves, connections to your other systems, and security you can show an auditor.

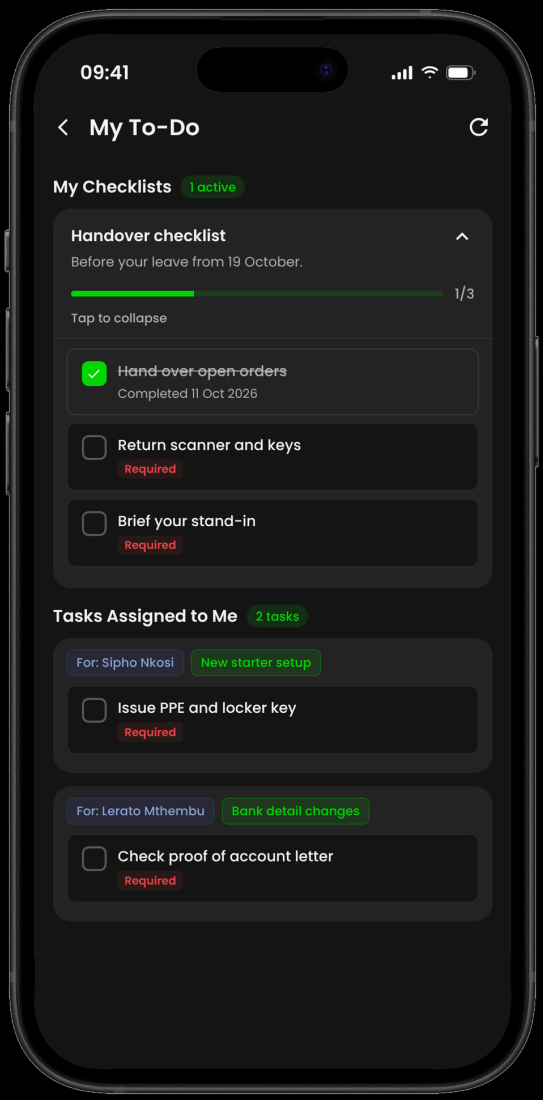
01 **Workflow engine**

02 **Integrated platform**

03 **Documents in one place**

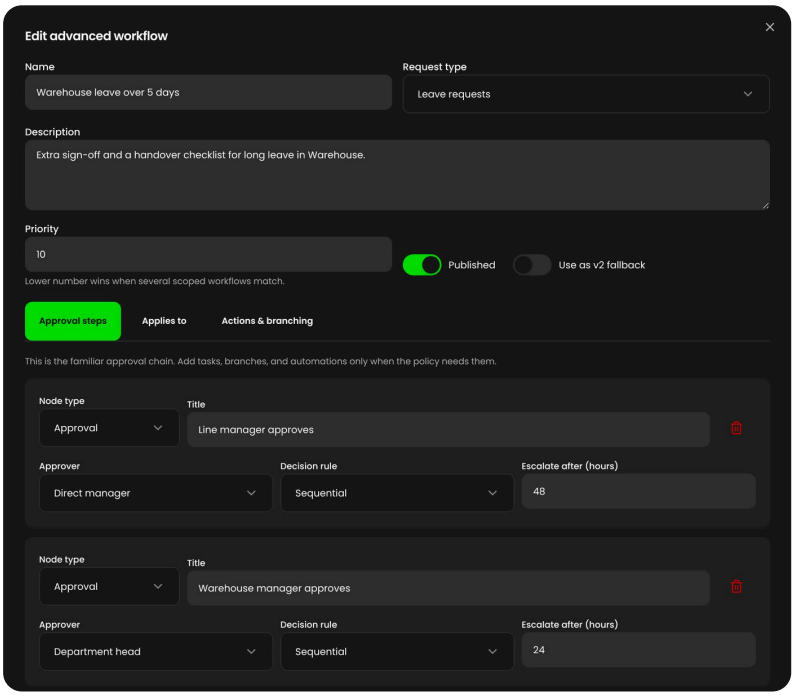
04 **Every company, one login**

05 **Security and compliance**



Automate the work between the work.

Build approval workflows for any request, with the steps, people and deadlines your policy needs. No code, and no change to the simple approval chains you already have.



Any request

Leave, claims, profile and bank changes, medical aid, documents, forms, org changes and hiring.

The right approver

Direct manager, department head, HR, a role or a named person.

Your decision rule

One after another, any one, or all must approve.

Escalation built in

Move a request on when it has waited too long.

Scoped to who it affects

Apply a workflow to a department, site, cost centre, job grade, Sage company rule or a custom group.

Priorities and fallbacks

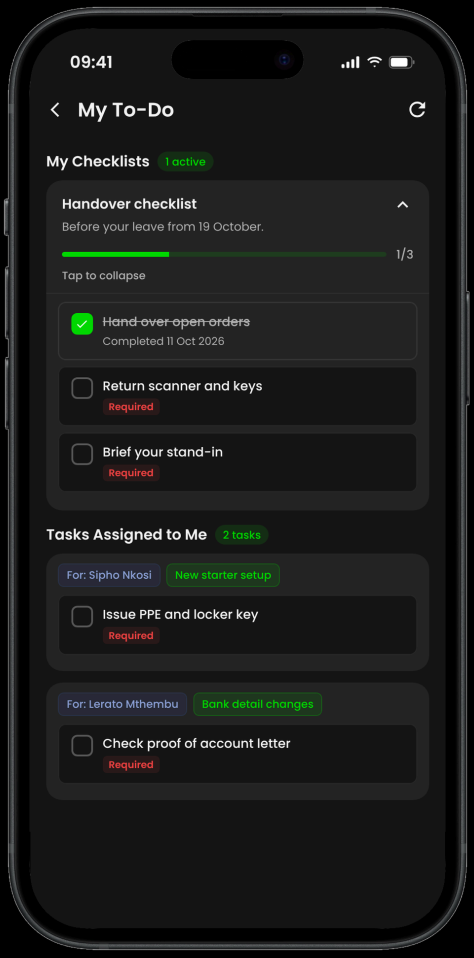
When several workflows match, the highest priority wins.

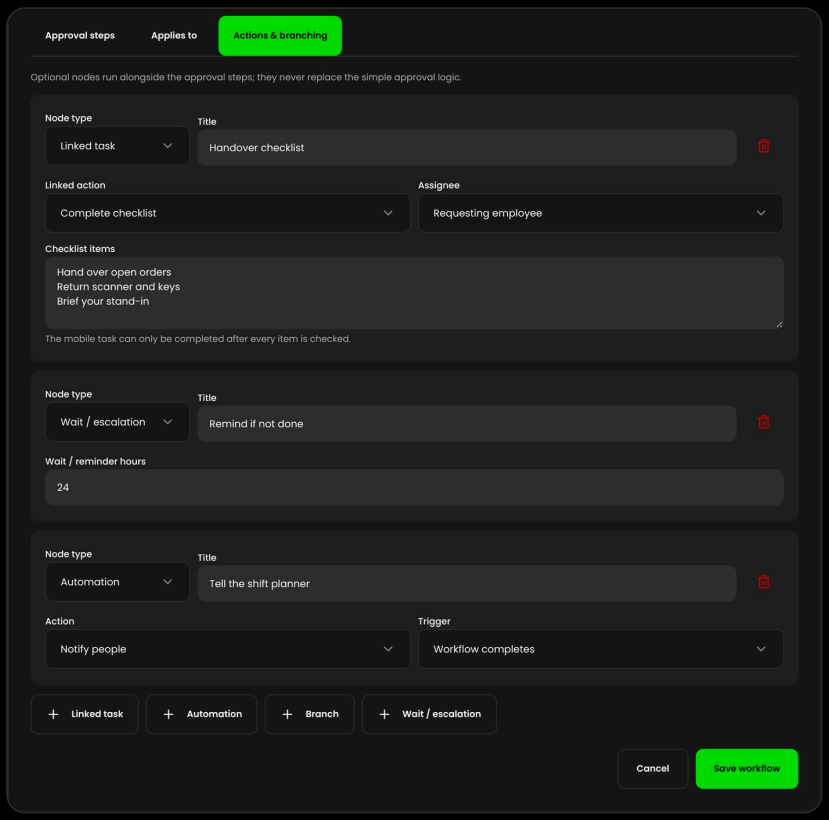
A full history

Every step, decision and automation is recorded against the request.

Tasks, reminders and automations.

Add checklists, document requests, reminders and notifications to any workflow. Tasks arrive on the right person's phone.





Linked tasks

Checklists, document uploads and forms for the employee, manager or HR.

Reminders

Onboarding steps remind people before, on or after the due date, and repeat until done.

Notifications

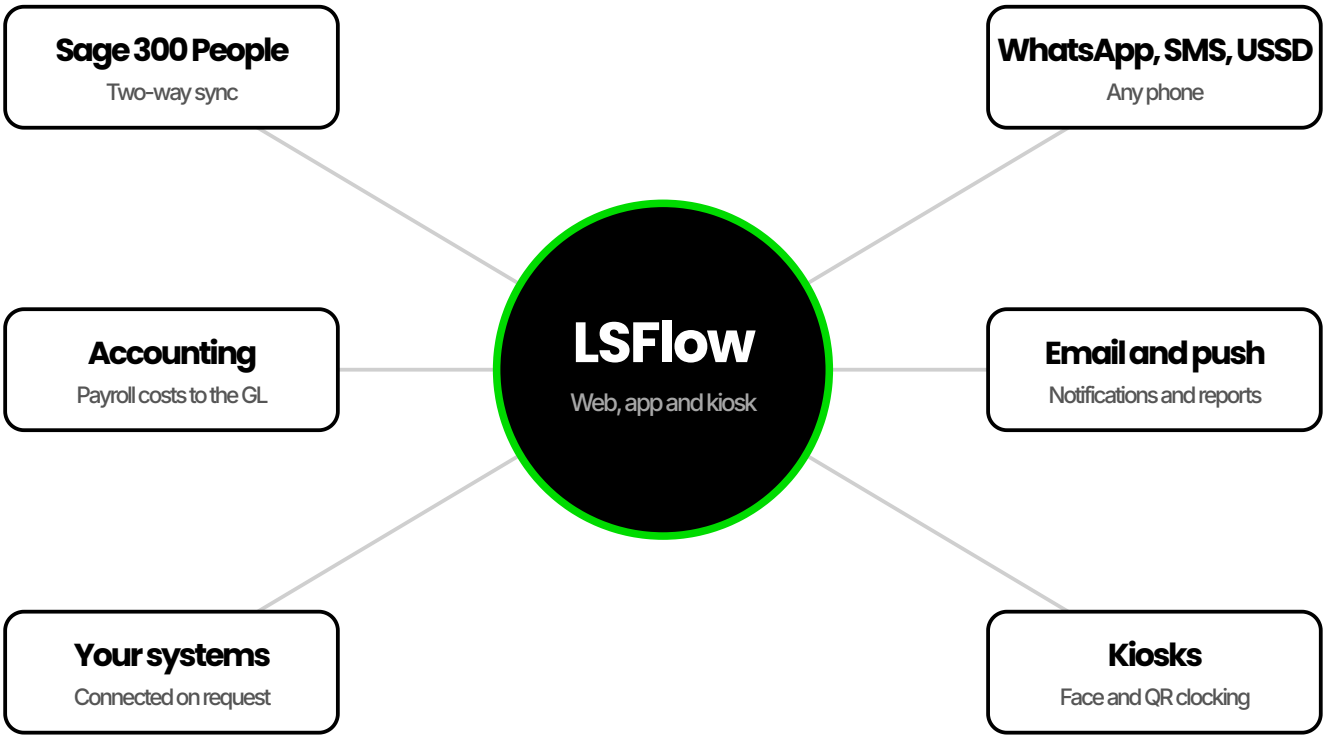
Tell the people who need to know when a step or workflow completes.

Onboarding and offboarding

Staged plans for new starters and leavers use the same engine.

LSFlow sits in the middle.

LSFlow connects Sage 300 People with the channels your people use, and can act as middleware between Sage and your other business systems.



From Sage

Employees, reporting lines, leave balances, payslips, IRP5s, medical aid, pay periods and job costing.

Back to Sage

Approved leave, claims, profile changes, new starters and terminations, through a managed queue.

Out to people

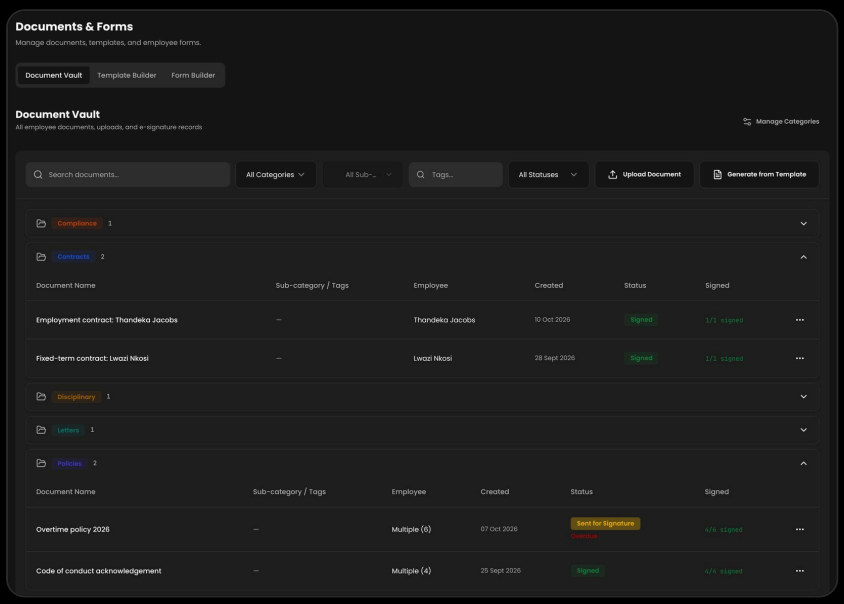
Notifications, reminders and reports by app, email, WhatsApp, SMS and USSD.

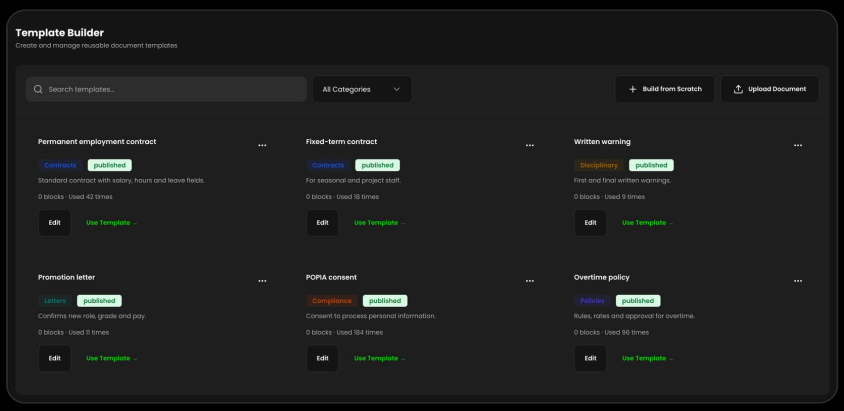
Middleware for the rest of your stack.

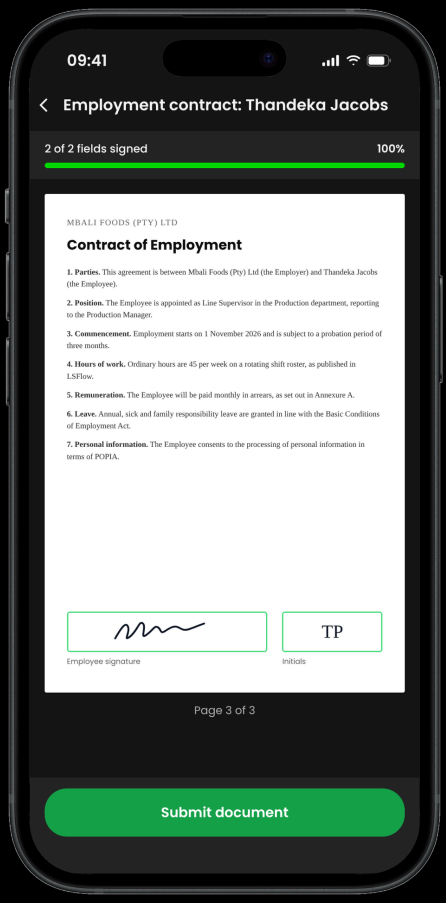
Need LSFlow to pass data between Sage and another system, such as access control, time and attendance or your ERP? We can build the connection for you.

Every document, in one place.

Contracts, policies, letters and forms live in one vault, sorted by category. Build them from templates, send them for signature and see who has signed.







Template builder

Write templates in LSFlow, or upload a PDF and place the fields.

Signed on the phone

Employees sign and initial in the app, with each signature recorded.

Track every signer

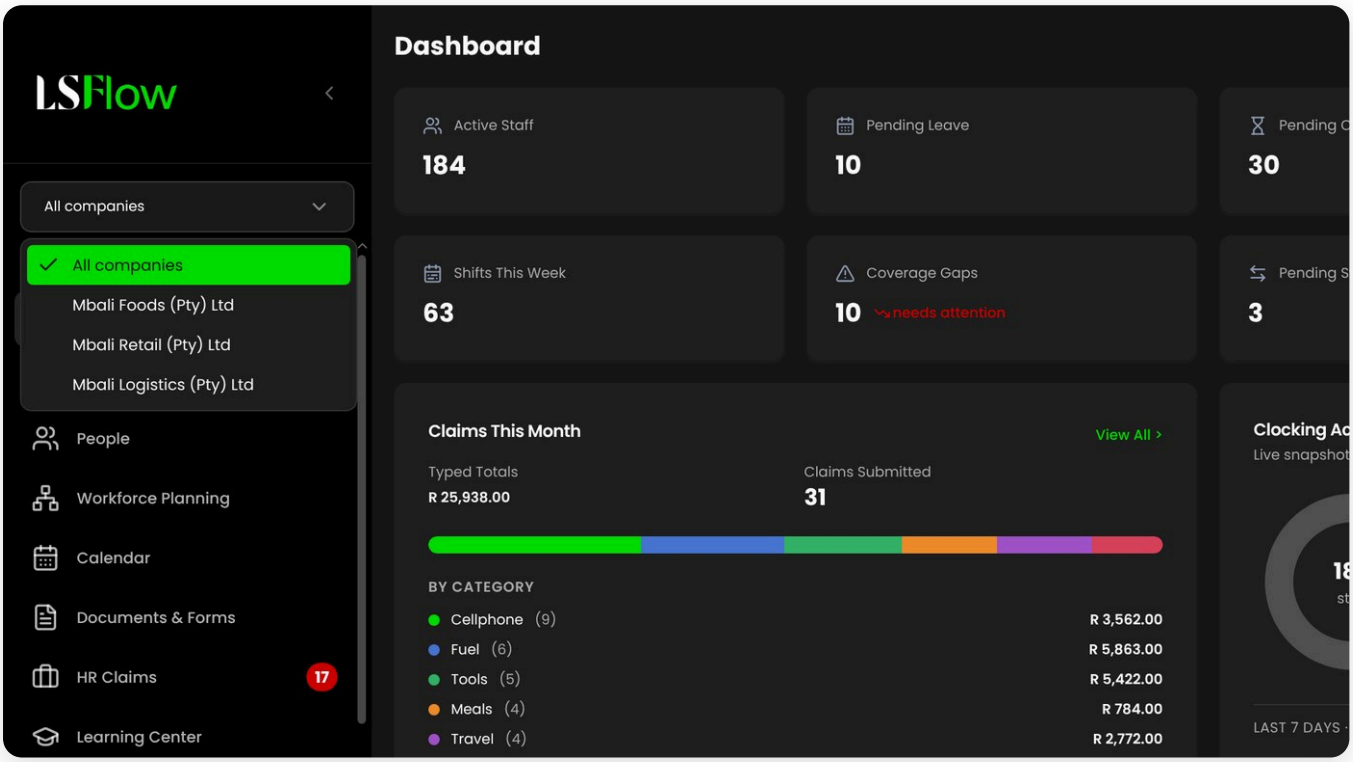
See who has signed, who hasn't and what is overdue.

POPIA in mind

Mark sensitive documents and collect consent in the same flow.

All your companies, one login.

Groups with several Sage companies switch between them in one click. See every company together, or drill down into one.



View all

Headcount, leave, claims and dashboards across the whole group.

Drill down

Pick a company and every page, report and figure narrows to it.

Kept apart

Each company's data stays separate, and people see only the companies they are given access to.

Secure by design, hosted where you need it.

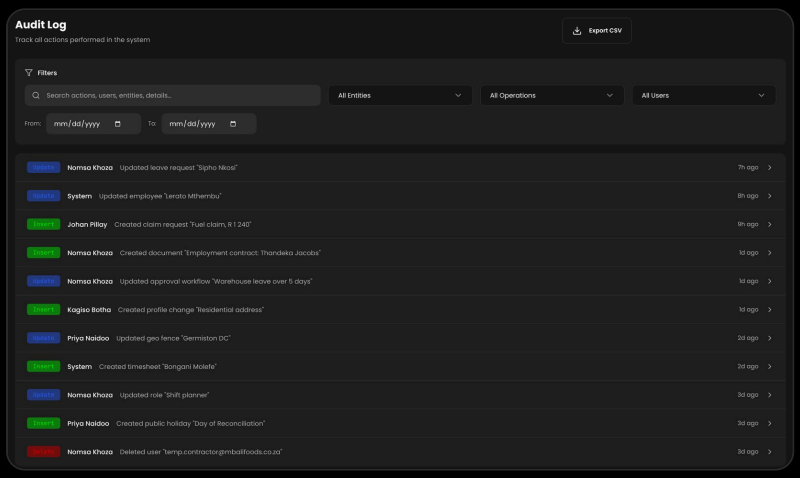
LSFlow handles your employees' most personal information. It is built and run to the standards your auditors expect.

ISO 27001
Compliant

SOC 2
Compliant

Ireland
Data hosted in the EU

Any region
Custom deployment, South Africa included



Immutable audit log
Every change is recorded with who, what and when. Entries can't be edited or deleted.

Data kept apart
Database rules keep each company's records separate.

Role-based access
People see only what their role allows.

Multi-factor sign-in
An extra check at login, switched on per user.

Everything in one platform.

01	Employee Self-Service
02	Onboarding and Offboarding
03	Timesheets and Attendance
04	Shift Management
05	Org Charts and Workforce Planning
06	Engagement, Surveys and Forms
07	WhatsApp, SMS and USSD
08	Learning Management
09	Reporting and Dashboards
10	Platform and Security

Run HR on one platform your people use.

Start with a free 30 to 90 day pilot for up to 50 employees, with no commitment.

www.LSFlow.co.za
Info@LSFlow.co.za

LSFlow